OTTOTEQ LLC

GOVERNMENT CONTRACTOR CAPABILITY STATEMENT

Custom Software Development | Business Process Automation | Applied AI | Technical Training

SBA-Certified Service-Disabled Veteran-Owned Small Business (SDVOSB)

Company Overview

OttoTeq LLC is a veteran-owned technology consultancy specializing in custom software, business process modernization, systems integration, applied artificial intelligence, and technical training.

We help organizations improve operations through practical technology solutions and hands-on instruction. Our process-first approach emphasizes measurable outcomes, maintainable systems, knowledge transfer, and empowering personnel to use technology effectively.

Core Capabilities

Custom Software & Systems Integration

- Web applications, operational portals, internal business tools, APIs, and database integrations

Business Process Automation

- Process mapping, workflow optimization, CRM integrations, and automated business operations

Applied AI & Intelligent Agents

- LLM-powered applications, voice agents, MCP integrations, controlled tool access, and human-in-the-loop workflows

Analytics & Decision Support

- Automated monitoring, performance reporting, dashboards, and AI-assisted recommendations

Technical Training & Workforce Enablement

- Instructor-led workshops on practical AI adoption, automation, and digital productivity
- Hands-on instruction in workflow design, AI tools, and business software
- Customized training materials, demonstrations, and knowledge transfer

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Selected Project Experience

Operation Motorsport — Nonprofit Workflow Modernization
Designed and implemented an automated veteran onboarding process integrating inquiry intake, record creation, email drafting, and progress tracking. Reduced total onboarding time by **75%**.

AI Voice-Controlled Development Agent — Internal Technology
Developed a voice-enabled AI system integrating ElevenLabs, configurable language models, and Claude Code to execute authorized development tasks through permission-controlled VPS access.

Automated SEO Intelligence System — Internal Technology
Developed a monitoring and recommendation workflow using OpenSEO, DataForSEO, and automation tools. Delivers weekly performance digests and manages proposed changes through email-based Approve, Deny, and Discuss actions.

Key Differentiators

- **Veteran-led leadership:** Retired military officer with extensive operational, technology, and leadership experience
- **Professional credentials:** PMP and CBCP
- **Direct technical execution:** Owner-led requirements analysis, solution design, development, and implementation
- **Process-first delivery:** Practical technology selected to solve identified operational problems
- **Knowledge transfer:** Emphasis on user training, documentation, maintainability, and organizational self-sufficiency

Government Contracting Information

Identifier	Information
Legal Business Name	OttoTeq LLC
SBA Certification	SDVOSB
UEI	WYTUHYEW6AE4
CAGE Code	27D77
Primary NAICS	541512
Additional NAICS	541511, 541519, 541611, 611420
Location	Evans, Georgia

Contact

Nate Dowd | Founder & Managing Member

Email: nate@ottoteq.com

Phone: (706) 214-2835

Website: https://ottoteq.com